

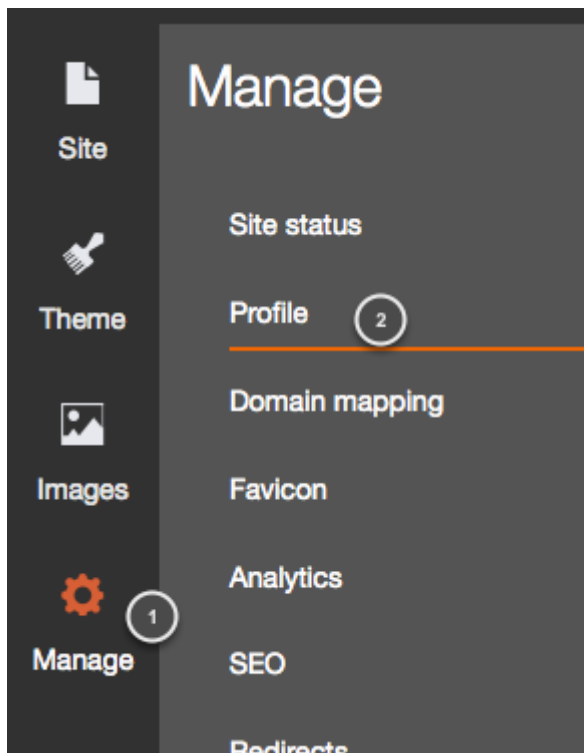
## Setting up your profile

- 2022-12-09 - Website Builder

When you first create a website with the editor, it will offer the option to set your profile information. If you choose not to, you can add it later as shown below.

The Profile and Contact details will help you setting up your site easily by placing your information where it belongs across your website. You also can do this manually within your site, but it will take you longer to do so.


1. Click on the manage tab



Click on Manage (1) and then select Profile (2)

2. Your Profile information

# Profile

Logo	 <span>Remove</span>	1
Business name	<input type="text" value="BeeKay"/>	2
Headline	<input type="text" value="My photography site"/> <small>Used in the title of the feature widget</small>	3
Strap line	<input type="text" value="Welcome"/> <small>Used in the subtitle of the feature widget</small>	4
Company Description	<div style="border: 1px solid #ccc; padding: 5px;"><p>Beekay Photography specializes in wedding photography and professional portraits. These include senior portraits, family and children, pets, and seasonal photography. We offer studio sessions as well as on location settings.</p></div> <small>Used in the subtitle of the feature widget</small>	5
Copyright	<input type="text" value="Copyright"/>	6
PayPal account email	<input type="text" value="hi@beekay.com"/> <small>Used in the PayPal Buy Now Widget</small>	7
Currencies	<input type="text" value="GBP (British Pound)"/>	8
	<small>Used in the PayPal Buy Now Widget</small>	

1. If the template you chose has a logo, it'll be replaced with the logo you add here.
  2. The Business name will appear by the side of your logo
  3. This headline will appear in the feature widget (below the navigation menu).
  4. The strap line will appear below the headline in a smaller size.
  5. If you add an 'About us' page to your site, the text you added here will be automatically placed on that page.
  6. The copyright will appear in the footer of your site on all pages.
  7. If you are going to add PayPal widgets, add here your paypal email.
  8. Select the currency of your PayPal account.
3. Your contact details

## Contact Details

This information will appear on your contact page. All fields are optional.

Email	<input type="text" value="hi@beekay.com"/>
Country	<input type="text" value="United Kingdom"/> ▾
Address	<input type="text"/> <input type="text"/> <input type="text"/>
Postal code	<input type="text" value="SW1W 0AU"/>
Phone	<input type="text" value="0123456789"/>
Twitter	<input type="text" value="beekayphotography"/>
LinkedIn URL	<input type="text" value="http://es.linkedin.com/pub/beekay/79/690/b8/"/>
Facebook URL	<input type="text" value="http://facebook.com/beekay"/>
RSS Feed	<input type="text" value="http://www.beekayphotography.com/rss"/>
Google+ URL	<input type="text" value="http://plus.google.com/beekay"/>
YouTube Page URL	<input type="text" value="https://www.youtube.com/beekay"/>

Save

The information you add in your Contact Details will appear in the footer of your template if it's designed that way. In most templates you will be able to see in the footer the email, address and telephone, as well as a Twitter widget.

If you add a 'Contact' page to your site, the information you add here will be added automatically to the Contact page.